

Request for Obtaining Data from Maine CVR – October 2021 Version
Revised by the Office of the Secretary of State, January 2022 to update party selection

1. Request submitted to:

- A. Secretary of State [for district, county, and statewide lists and requests made under §196-A (1)(J)]
 - B. Municipality of _____ (for only this municipality's data)
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2. Nature of request and permitted uses under 21-A MRS §196-A (check applicable box(es) and provide detailed descriptions where required):

- A. **Individual Voter Report** – §196-A (1)(A) – Individual voters requesting their own information.

Voter Name: _____ Voter DOB: _____

- B. **Party/Campaign Use Voter File** – §196-A (1)(B) – For the following permitted uses only:

Party Activities – Party Name: _____

Candidate Campaign – Candidate/Office: _____

Issue Campaign – (list the campaign/petition effort in Maine):

Get-out-the-vote Activities (list the campaign in Maine):

Elected/Appointed Official – Office Title: _____ District: _____

Date elected/appointed: _____ Term: _____

For voter data file selected above (check applicable boxes and provide information):

Enrollment Status

All voters (all parties & unenrolled) **OR** Specific Party: D G L R

Unenrolled only (or with specified parties) Other Qualifying Parties _____

Electoral Districts Requested

Municipality-wide data: Municipality: _____ District (if applicable): _____

County-wide data: County: _____ District (if applicable): _____

Statewide data

State District data: Congressional District # _____

State Senate District # _____

State Representative District # _____

- Voter Participation History** (Available with Party/Campaign Use Voter File or Alpha Voting List)

Include Voter Participation History for up to 2 elections (specify below):

Date and name of Election: _____

Date and name of Election: _____

- Voter File Update Request** – For use when requesting a voter file update (available with purchase of Party/Campaign Use Voter File).

New or Changed Voters (additions/changes to data from last data request)

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Full File (complete voter file)

C. **Biennial Caucus Voter File** – §196-A (1)(C) – For use in conducting biennial caucus.

- Municipality-wide data: Municipality: _____
 - County-wide data: County: _____
 - Statewide data
-

D. **Absentee Voter File or Report** – §196-A (1)(D) – any person may obtain

Date and name of Election: _____

E. **Governmental Use Voter File** – §196-A (1)(E) – For governmental/quasi-governmental entities

Intended use of data: _____

F. **Voter Demographics File** – §196-A (1)(F) – any person may obtain; statistical information available from Secretary of State only; no data included which identifies individual voters.

Choose first name or last name: First Name OR Last Name

Statistical Reports – any person may obtain

▪ *Available from Secretary of State or municipality:*

- Rejections/Cancellation Summary Report – date range: _____
- Registered & Enrolled Voters

▪ *Available from municipality only:* Municipal Street Library Ward/Precinct List

J. **Statewide Party/Campaign Use Voter File** – §196-A (1)(J) – **Only for use by an individual or organization to evaluate the State’s compliance with NVRA list maintenance obligations.**

Voter Participation History (*Available with Party/Campaign Use Voter File*)

Include Voter Participation History for up to 2 elections (specify below):

Date and name of Election: _____

Date and name of Election: _____

Voter File Update Request – For use when requesting a voter file update (*available not more than each 30 days on request for 12 months after purchase of Party/Campaign Use Voter File*).

New or Changed Voters (additions/changes to data from last data request)

Full File (complete voter file)

3. Medium Requested [*subject to fees in 21-A MRS, section 196-A (2)*]:

- A. Paper (pdf format, select one): Printed report Mailing labels
- B. Electronic pipe-delimited text file saved on digital storage media (i.e., unused thumb drive provided by the state or the municipality).

Note: *due to confidentiality and security factors, transfer of data by email is not approved.*

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4. Arrangements for Payment: (Please contact the Secretary of State's Office or the municipality for the amount of the fee.) Checks must be made payable to:

- If submitted to the Secretary of State's Office: Treasurer of State or the Secretary of State
- If submitted to the Municipality: to the municipality

Personal/Business Check Certified/Bank Check Credit Card

5. Requestor Information – *The following information must be provided, and the form must be signed.*

Individual name: _____

Entity name: _____

Mailing address: _____

E-mail address: _____

Day-time phone: _____ Fax: _____

I, the undersigned requestor of Information from Maine's Central Voter Registration (CVR) system, understand that the information I receive from the CVR is subject to the restrictions on use and redistribution of data, as provided in 21-A MRS, section 196-A, subsections 1 and 4, and that violations of either of these subsections is a civil violation for which fines of up to \$1,000 for a first offense and up to \$5,000 for each subsequent offense may be adjudged.

Signature of Requestor: _____ Date: _____

Office/Title for Named Entity: _____

For Internal Use Only

Fee Collected: _____ Check No. _____ Credit Card: _____

Date Data Created: _____ Date Issued to Requestor: _____ In Person By Mail

Initial Request Request for Update (Update #: _____) Free List (no updates available)